



Carntyne Primary School
39 Redford Street
Glasgow G33 2HE
Phone 0141 770 4305
Email
headteacher@carntyne-pri.glasgow.sch.uk

Head Teacher
Mrs Jo Church

Wednesday 5th August 2020

Dear Parents and Carers,

I am pleased to communicate our plans and advice for pupil's return to school next week. These have been formed taking our core guidance from the Scottish Government's most recent publication and the advice of the Executive Director of Education for Glasgow. There has also been a recent consultation with Parent Council Members.

The following arrangements are to support a safe return to school for all children, young people and staff, taking full account of progress made in suppressing COVID-19 in Scotland. Please be aware that these may be subject to change over the coming weeks, and the guidance and procedures will be monitored closely and reviewed and updated as necessary.

Start Date for Pupils

Following on from two Inservice Days for Staff (10th and 11th August) **all** pupils will be expected to attend school on **Wednesday 12th August 2020**.

Soft Starts

P1 pupils will attend school from **9.30 – 11.30am only** on the **12th, 13th and 14th of August**. On **Monday 17th August**, P1 pupils will attend school from **9.30am until 1.00pm** (in order that they experience lunch time arrangements). From **Tuesday 18th until Friday 21st August**; P1 pupils will be in school from **9.30am – 2.30pm**.

P1 Parents are to bring their children in through the school gates to the rear playground area where staff will receive them and bring them in to the school building. P1 parents will be permitted to enter the school playground at the end of each school session to collect their child at designated waiting areas.

P2 – 7 Pupils Drop off and pick up times

All **P2 – 7** pupils (unless attending Breakfast Club) are to enter the school playground no sooner than 8.45am. Parents will not be permitted to enter the school playground. This will be supervised by school staff members. As there are no social distancing measures required for primary age children, pupils will be guided to line up with their classmates in designated areas before entering the school building.

To reduce congestion of adults collecting children at the end of the day, the following arrangements apply for pick up times:

P2 – 2.45pm dismissal – parents to receive children at senior playground gate (East concourse area)
P3/2 – 2.45pm dismissal – parents to receive children from Infant playground gate (West exit)
P3 – 2.50pm dismissal – parents to receive children at senior playground gate (East concourse area)
P4 – 2.50pm dismissal – pupils to exit from Infant playground gate (West Exit)
P5/4 and P5 – 3.00pm dismissal – pupils to exit from Infant playground gate (West exit)
P6 and P7 – 3.00pm dismissal – pupils to exit from senior playground gate (East concourse area)

We would advise all parents/carers not to wait around when they drop their children off for school and also, when waiting for them to come out of school we would encourage maintaining 2m social distancing at all times. We would recommend that parents/carers wear face masks when in congested areas. We would also discourage parents and carers from hanging around the school area once their child has been collected.





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Parking

Although we cannot legally impose this, we would ask parents to consider avoiding parking their cars on Warriston Crescent and Redford Street to reduce congestion at pick up and drop off times. We would suggest a 'park and walk' approach, perhaps by parking in other less congested roads (Liberton St, Cumbernauld Rd and Warriston St).

School Uniform and PE Kit and School Bags/Equipment

Decisions for the following are based on local and national advice under environmental cleaning, personal hygiene and ventilation:

'Consideration should be given to limiting the extent to which pupil belongings are brought to school'

Pupils are still encouraged to wear a modified form of school uniform at this stage. We would ask that this would include a white polo shirt and red sweatshirt, cardigan or jumper (with or without school logo). We would not encourage young pupils to come in to school wearing school ties or lace up shoes and would encourage slip on or Velcro fasten shoes be worn.

There will be lots of outdoor learning, and whilst we are still in our summer months (!) we will endeavour to organise PE lessons outside; weather permitting. We suggest that pupils wear jogging bottoms (grey or black) to school daily to reduce the need for changing in school. Please also ensure that your child has a waterproof jacket too.

This guidance may be subject to change as we monitor activities over the next few weeks.

A school bag may be brought to school but we would ask that a limited amount of equipment be within it:

- Pupils own stationary set (not compulsory)
- A packed lunch box containing a healthy snack for playtime and/or a packed lunch
- A water bottle
- **Please do not bring in other items from home such as toys, games and books**

Please also make sure that all clothing and equipment is clearly labelled!

Breakfast Club and Lunchtime Arrangements

Children in receipt of a free school meal will not need to pay for breakfast or lunch. All P1 – 4 pupils do not have to pay for a school lunch. For those children who will pay for a school lunch the cost is £2.00 daily. The council are working on offering a cashless system so that parents can pay for their children's meals in advance. This will reduce the need for cash handling. More information on this will follow soon.

Environmental cleaning, personal hygiene and ventilation

- There will be a rigorous approach to environmental cleaning to prevent the spread of the virus.
- Measures will be put in place to allow pupils and staff time to clean their hands, with soap and warm water or sanitiser when they arrive at school, return from breaks, move rooms and before and after eating.
- There will be adequate provision of hand washing and sanitising facilities throughout the school. It is entirely a parent choice if they wish to provide their child with additional sanitiser, but please be aware that the use of this will be monitored by an adult to ensure there are no accidental spillages or ingestion.
- Wherever possible, doors and windows in school will remain open to ensure good ventilation.





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With regard to the above, arrangements will be made to support young children and those with complex needs who may need assistance. Some children may also have an individualised risk assessment.

Good respiratory hygiene must be practised at all times. All children and staff will be encouraged to:

- Catch coughs/sneezes with tissues or elbow
- Avoid touching their faces
- Keep windows/doors open to aid ventilation

Minimising contact between individuals and groups

- We will maintain children in consistent groups/classes throughout the day wherever possible. There will be a staggered break time and lunchtime to allow staff members to adhere to 2m physical distancing from each other.
- 2m physical distancing should be maintained between adults and adults and, adults and young people who are not from the same household.
- Advice from the COVID -19 Advisory Sub Group on Education is there is no requirement for physical distancing between children and young people in school.
- Staff will exercise discretion on when 2m distancing would be impossible, for example; the administration of first aid on young people and staff. First Aiders will be equipped with full PPE when carrying out first aid or intimate care.

Face Coverings

- Face coverings should not be required for most children (unless clinically advised to wear one). It is a parental choice as to whether you wish your child to wear one.
- Where adults cannot keep 2m distance and are interacting face to face for a period of 15 minutes or more, face coverings should be worn.
- Anyone wishing to wear a face mask in school should be allowed to do so (including staff members)

Face to Face Meetings with Parents

At this stage, parents and carers are not permitted to enter the school building unless an arrangement has been made to collect their child for an appointment. They must not directly approach staff members in the playground at drop off and pick up times if they wish to discuss any matter.

If parents wish to raise a concern or speak to a member of staff then they must phone or email the school in the first instance for a telephone appointment.

Staying vigilant and responding to COVID-19 symptoms

The whole school community should be vigilant for the symptoms of COVID – 19. The most common symptoms are: new continuous cough, fever/high temperature, a loss of, or change in sense of smell or taste.

It is essential that people do not attend school if symptomatic, but instead self-isolate (along with their household) and follow guidance on **NHS Inform** and from **Test and Protect**.

All children and staff must know that they must inform a member of staff if they feel unwell with symptoms of COVID – 19. A responsible adult will also be available to support your child should they display symptoms. Parents and carers will be contacted and asked to make arrangements to pick their child up from school along with their siblings. Preferably this should be another adult member of their household and not a grandparent. The family will then be asked to follow the national guidance for households with possible COVID-19 infection including testing and self-isolation.





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If you have been on holiday in Spain whilst lockdown restrictions were imposed by the government in late July, please follow the requirement to self-isolate for two weeks from the point you have returned to the UK.

I apologise for such a lengthy piece of information, but I know you will understand that the health and wellbeing of all children and staff is of paramount importance. Balancing efforts to address lost learning as well as the social and emotional needs of our children is our priority.

If you need any further clarity, or require support accessing this information then please do not hesitate to get in touch.

We are all so excited to see our children back in school with us next week! We've missed them so much!

I look forward to working in partnership with you this session

Yours sincerely

J. A. Church

Jo Church
Head Teacher

